

**SPECIAL
COMMISSION MEETING
JANUARY 31, 2018
AT THE MOUNTAINVIEW COMPLEX
DISTRICT ADMINISTRATIVE OFFICE**

Present: Javier Sanchez, Chairman
Jim Frost, Vice-Chair
Julia DuCharme, Member

Others Present: Annette Ortiz, Deputy County Manager
Sylvia Chavez, Admin. Asst.

With all Commissioners present, Mr. Sullivan Superintendent from the Moriarty-Edgewood School District welcomes all those present to their facility. Mr. Sullivan also welcomes Mr. Pat Vanderpool, Executive director for the Greater Tukumcari Economic Development who is attending the meeting via video conference. *(Meeting started at 9:05am)*

***Session (s):**

1. ACT Work Ready Communities-

Mr. Vanderpool goes over the ACT program and how Quay County as well as the Workforce Solutions have worked together to achieve the goals set out to become a certified member with ACT. With this program there are different steps to become certified, first there is the application process, having support from local agencies is welcomed but not required. It shows that there is support throughout the County. This program will help prepare our communities to be work ready, which speaks volumes to potential employers. Mr. Vanderpool explains that you must get buy in from local employers in order for this project to work. He explains that one of the local businesses in Tukumcari, Buena Vista *(full name of business and last name of owner we not audible)* John the owner was very instrumental getting buy in from other businesses. Mr. Vanderpool mentions that Quay County became a work ready community in 15 months, which usually takes 2 years to complete phase 1.

Mr. Vanderpool states that you must have Common Criteria in order to establish goals, which you will need the demographics for your County. Also you will need the information for the following categories: Existing Employees, Emerging Workforce and Transitions (part time to full time employees). Mr. Vanderpool explains that there is an academy that representatives from the team chosen to represent the County can attend. It is a 2 day academy and what is outlined in the 2 days is the following: an overview of the program, the process, the link between employers and the program and establishing your Northstars, which is the vision of what you want out of the program. Establishing goals for the County, can be continually updated. Myra Pancrazio asks Mr. Vanderpool who was the lead for this program in Quay County and who did the outreach to the local employers. Mr. Vanderpool stated that he and the City

Manager for Tucumcari took the lead and John of Buena Vista (*last name and full business name not audible*) took it upon himself to get the other businesses on board with the program. Madam Commissioner DuCharme asked what is the cost to employers who would like to participate in the program. Mr. Vanderpool states that in NM there is no cost to employers, Workforce Solutions covers all the cost for the assessments. The only cost that an employer would give is their time to the program.


Commissioner Frost would like to get input from the schools, Mr. Sullivan said that it was never the schools intentions to spear head this program but can see that the accreditation is a valuable tool for our communities. Ted Hart, Mayor City of Moriarty states that he is disappointed with the County's involvement with this program, our workforce in the County needs to be job ready in order to get jobs in Torrance County. Teresa Salazar, Assistant Superintendent MESD states that there is a two prong facet to this, we are preparing Juniors and Seniors to go into the field they choose as well as helping adults that may need assistance getting the skills they may lack for jobs. Mr. Vanderpool mentions that Workforce Solutions and the Extension office have been very helpful with this in Quay County. Joel Shirley, Estancia Superintendent mentions that it is very important to help our students with the tools to be successful in whatever field they choose to go into and I believe this program will help. Annette Ortiz, Deputy County Manager states that even with basic entry level job positions some people have a hard time filling out the job application and do not have the proper attire for interviews. Mr. Sullivan mentions that the schools are behind this program now we just need a little more commitment from other agencies within the County. Commissioner Frost states that we need a leader that will be motivated to get this program up in going in our County, so the decision needs to be who that person will be for Torrance County.

Chairman Sanchez asks about the data, will there be a document at the end of phase one that we will have that will show where the gaps are. Ted Hart states that this program will make our communities work ready for any potential employers that come to our County. Annette Ortiz states that this program will help highlight our gaps and then Workforce Solutions comes in and helps fill in those gaps by giving those people the skills they need to be work ready. Chairman Sanchez asks that once this process starts how long will it take, Mr. Vanderpool states that it should take about 18 months to complete the first phase of the program. Madam Commissioner DuCharme asks about the \$4000.00 application fee, who pays for this. Mr. Vanderpool states that the \$4000.00 application fee is a regional fee, so anyone that is willing to help pay for the application can do so. Madam Commissioner DuCharme asks when does the \$4000.00 have to be paid, Mr. Vanderpool answered at the time of the application process but suggests contacting ACT to get the exact time.

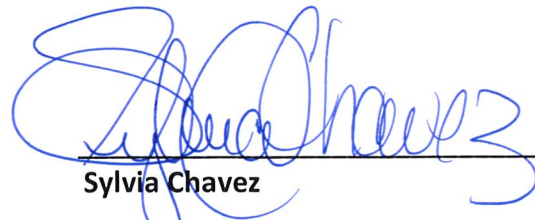
All those present thank the Moriarty-Edgewood School District for hosting the meeting.

ACTION TAKEN: Commissioner Frost makes a motion to adjourn the Special Commission Meeting. Madam Commissioner DuCharme seconds the motion. Chairman Sanchez mentions that we did not go over agenda item #2 Wind Energy Technology Education. Teresa Salazar states that she will get with Mesa Land Community College and schedule a time they can come

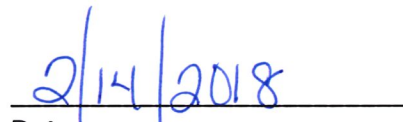
out and give a presentation to those that are interested in what they can offer. And we would need to help get the information out to the public. No further discussion, all Commissioners in favor. **MOTION CARRIED. MEETING ADJOURNED AT 11:00AM**



Chairman Sanchez



Sylvia Chavez



Date

There is no audio or video for this Special Commission Meeting, meeting took place outside of the Commission Chambers.